

P.S.C. W. Va. No. 15  
Canceling P.S.C. W. Va. No. 14

**CITY OF MARTINSBURG**, a municipal corporation

OF

MARTINSBURG, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

**SEWERAGE AND SEWAGE DISPOSAL SERVICE**

at Martinsburg and certain small territories adjacent  
thereto in Berkeley County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION  
of  
WEST VIRGINIA

Issued September 2, 2025

Effective for all service rendered on  
and after September 1, 2025, except  
as otherwise provided herein.

Adopted by City Council  
on July 10, 2025.  
**ORDUS Martinsburg 25A**

Issued by the **CITY OF MARTINSBURG**, a municipal utility

By



Mayor

Title

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.
  
- II. Properties Not Serviced for Water  
All residential sewer service customers of the city of Martinsburg sewer service whose properties are not also serviced for water service by the City of Martinsburg shall be responsible for payment of and shall pay for said sewer service a sewer service fee based on a calculation of 4,500 gallons of monthly water usage.

APPLICABILITY

Applicable to entire territory served.

AVAILABILITY OF SERVICE

Available for general domestic, commercial and industrial service.

**STEP I - EFFECTIVE FOR SERVICE RENDERED FROM SEPTEMBER 1, 2025  
THROUGH JUNE 30, 2026**

(I) RATES - ALL METERED CUSTOMERS

First	2,000 gallons used per month	
Or	4,000 gallons used bi-monthly	\$11.86 per 1,000 gallons
Next	31,333 gallons used per month	
Or	62,666 gallons used bi-monthly	\$10.42 per 1,000 gallons
Over	33,333 gallons used per month	
Or	66,666 gallons used bi-monthly	\$ 8.10 per 1,000 gallons

(I) MINIMUM CHARGE

No bill will be rendered for less than the following amounts:

Per Month	\$23.72
Bi-Monthly	\$47.43

(I) RATES - UNMETERED CUSTOMERS (Flat Rate)

Per Month	\$49.76
Bi-Monthly	\$99.52

(I) Indicates increase

**STEP II - EFFECTIVE FOR SERVICE RENDERED FROM JULY 1, 2026 THROUGH  
JUNE 30, 2027**

(I) RATES - ALL METERED CUSTOMERS

First	2,000 gallons used per month	
Or	4,000 gallons used bi-monthly	\$13.04 per 1,000 gallons
Next	31,333 gallons used per month	
Or	62,666 gallons used bi-monthly	\$11.46 per 1,000 gallons
Over	33,333 gallons used per month	
Or	66,666 gallons used bi-monthly	\$ 8.91 per 1,000 gallons

(I) MINIMUM CHARGE

No bill will be rendered for less than the following amounts:

Per Month	\$26.09
Bi-Monthly	\$52.18

(I) RATES - UNMETERED CUSTOMERS (Flat Rate)

Per Month	\$54.74
Bi-Monthly	\$109.48

(I) Indicates increase

**STEP III - EFFECTIVE FOR SERVICE RENDERED ON AND AFTER JULY 1, 2027**

(I) RATES - ALL METERED CUSTOMERS

First	2,000 gallons used per month	
Or	4,000 gallons used bi-monthly	\$14.35 per 1,000 gallons
Next	31,333 gallons used per month	
Or	62,666 gallons used bi-monthly	\$12.60 per 1,000 gallons
Over	33,333 gallons used per month	
Or	66,666 gallons used bi-monthly	\$ 9.80 per 1,000 gallons

(I) MINIMUM CHARGE

No bill will be rendered for less than the following amounts:

Per Month	\$28.70
Bi-Monthly	\$57.40

(I) RATES - UNMETERED CUSTOMERS (Flat Rate)

Per Month	\$60.21
Bi-Monthly	\$120.42

(I) Indicates increase

**EFFECTIVE FOR SERVICE RENDERED ON AND AFTER SEPTEMBER 1, 2025**

(I) **DISCONNECT/RECONNECTION/ADMINISTRATIVE CHARGE**

Whenever water service has been disconnected for non-payment of sewer bills in conjunction with a water service termination agreement with the Berkeley County Public Service Water District, a disconnection fee of \$35.00 shall be charged; or in the event the delinquent sewer bill is collected by the water district, an administrative fee of \$35.00 shall be charged.

Whenever water service, which has been previously disconnected or otherwise withheld for non-payment of a sewer bill in conjunction with a water service termination agreement with the Berkeley County Public Service Water District, is reconnected, a reconnection fee of \$35.00 shall be charged.

(I) **SERVICE CONNECTION CHARGE**

The service connection charge for each new connection to the sewer system shall be \$700.00.

**DELAYED PAYMENT PENALTY**

The above tariff is net. On all current usage billings not paid in full within twenty (20) days of the date of bill, 10% will be added to the net current amount unpaid. This delayed payment penalty is not interest and is only to be collected once for each bill where it is appropriate.

(C)(I) **CAPITAL IMPROVEMENT FEE**

Capital Improvement Fees are fees collected to fund future sewer capital improvement projects.

On or after March 13, 2006, a capital improvement fee shall be applicable to each residential and commercial connection made to the City's sewer system of an unserved structure or facility upon the request for City service. The Capital Improvement Fees are due as of the date of the issuance of a building permit by the City of Martinsburg and the issuance of a final sewer availability letter issued by the City. Any building permit applications which have been submitted for an unserved structure or facility and are awaiting review and final approval or are in the process of review and final approval but which have not resulted in the issuance of a permit as of the date this Ordinance becomes effective are subject to the terms of this Ordinance.

- (C) Indicates change in text
- (I) Indicates increase

(C)(I) CAPITAL IMPROVEMENT FEE (Continued)

The Capital Improvement Fee shall be paid in accordance with the following Sewer System Capital Improvement Fee Schedule by Meter Size:

Meter Size		Factor ADF @		CIF
		293 gpd	\$ per gal. 11.75	
5/8 inch		1	250	\$ 2,938
3/4 inch		1.1	275	\$ 3,231
1 inch		1.4	350	\$ 4,113
1-½ inch		1.8	450	\$ 5,288
2 inch	Standard	2.5	625	\$ 7,345
	Compound	2.9	725	\$ 8,520
3 inch	Standard	11	2,750	\$ 32,318
	Compound	16	4,000	\$ 47,008
4 inch	Standard	14	3,500	\$ 41,132
	Compound	25	6,250	\$ 73,450
6 inch	Standard	21	5,250	\$ 61,698
	Compound	50	12,500	\$149,900
8 inch	Standard	29	7,250	\$ 85,202
	Compound	80	20,000	\$235,040

Meters in excess of 8 inches will be individually evaluated by the City.

- (C) Indicates change in text
- (I) Indicates increase