

City Projects and Initiatives - March 7, 2025

| Project Name  | Vendor   | Summary   | Goals/Purpose  | Funding / Initiative Approved | Status   | Est. Project Completion  | Budget   | Funding Source   | Project Manager/Contact |
|---|--|---|--|-------------------------------|--|--|--|--|-------------------------|
| <b>Current/Pending Capital Projects</b>   |  |   |  |                               |  |  |  |  |                         |
| <b>N. Queen Street - Phase 3 Streetscape TA Grant (Design)</b>  | Engineer: Alpha<br>Contractor: C<br>William Hetzer | Draft and submit T/A grant to WVDOH. Project would replace sidewalks, railings, curb and add street trees and a pocket park from Penn Avenue to Race Street on N. Queen Street.   | Updated Infrastructure;<br>ADA Compliance;<br>Economic and Community Development;<br>Economic competitiveness                              | Yes                           | Awarded \$100,000 by WVDOH for design/engineering. Council approved contract with Alpha for design. State provided verbal notice to proceed on 5/12/2022.. 100% drawings submitted to DOH. Project scheduled for letting by WVDOH in 2024.   | Design complete  | Design/Engineering \$100,000 (Grant Funded)<br>City Match \$20,000   | Design/Engineering Funded through TA Grant. Match funded through proposed General Fund Expense through ARPA reimbursement. |                         |
| <b>N. Queen Street - Phase 3 Streetscape TA Grant (Construction)</b>  | Engineer: Alpha<br>Contractor: C<br>William Hetzer | Drafted and submit T/A grant to WVDOH. Project would replace sidewalks, railings, curb and add street trees and a pocket park from Penn Avenue to Race Street on N. Queen Street.   | Updated Infrastructure;<br>ADA Compliance;<br>Economic and Community Development;<br>Economic competitiveness                              | Yes                           | Complete plans submitted to WVDOH. The State awarded City \$1.1 million grant to complete the project. Cooperative agreement between State and City signed. State will administer construction of project. Construction will begin after design phase is complete. Project was awarded to C William Hetzer. Project to begin in Spring 2025. | Bids closed on May 7, 2024. No bids were received. Bids reopened in July 2024. Construction to begin in Spring 2025. | Original Estimate \$1,078,203 total. City match is \$215,641<br>Revised Estimate (7/27/2023): \$1,187,717.82<br>Actual Bid with State Overhead: \$1,406,099.34<br>City's Match: \$281,219.86   | Partially Funded: Design/Engineering Funded through TA Grant. Construction: Proposed General Fund Expense through ARPA     |                         |
| <b>Creekside Trail Connector (Train Station to Oatesdale) Design</b>  | CEC  | Develop concepts from concept plan into small area plan for access, infrastructure, circulation to support placemaking, tourism community, & economic development.  | Economic Development;<br>Economic Competitiveness;<br>Public Health and Safety; Public Outreach;<br>Sustainability;<br>Strategic           | Yes                           | All necessary property easements signed and recorded. Concept designed. Full engineering underway.   | 3rd quarter 2024   | \$45,0000 Scope with CEC<br>CO1: \$70,000<br>\$10,000 Aspen Hall Easement<br>Total: \$125,000  | ARPA   |                         |
| <b>TA Grant (Creekside Trail) TA Grant - Awarded April 2024 (\$750,000)<br/>TA Grant - Awarded October 2024 (\$1,543,030)</b> | N/A  | The project is a trail connection that is part of the city's Creekside District This trail will connect downtown Martinsburg to historic Aspen Hall and to the Frog Hollow Trail, which completes the connection to the longer Route 9 trail. It is part of an overall concept of connecting the city's parks into a non-motorized, accessible greenway. Specifically, this segment connects downtown to the City's primary youth baseball/hockey park at Oatesdale Park. | Economic Development;<br>Economic Competitiveness;<br>Public Health and Safety; Public Outreach;<br>Sustainability;<br>Strategic Planning. | Yes                           | State has awarded the City of Martinsburg 2 TA Grants for the construction of the Creekside Trail from Queen Street to Oatesdale Park. Awaiting cooperative agreement with the State.  | TBD  | TA Grant (April 2024)<br>Grant Award: \$750,000<br>City Match: \$150,000<br><br>TA Grant (October 2024)<br>Grant Award: \$1,543,030<br>City Match: \$308,606<br><br>Total City Match:\$458,606 | General Development Reserve Fund   |                         |

| Project Name                               | Vendor  | Summary  | Goals/Purpose   | Funding / Initiative Approved           | Status   | Est. Project Completion  | Budget  | Funding Source                   | Project Manager/Contact |
|--|---------|--|---|---|--|--|---|----------------------------------|-------------------------|
| <b>TA Grant (Rail Bridge over Route 9)</b> | N/A     | Acquiring the bridge was necessary to the completion of the Frog Hollow trail, with is a significant non-motorized project undertaken by Martinsburg for transportation and economic development purposes. Once improved, this bridge could provide additional connectivity to new developments currently underway south of Route 9. Presently, the span is fenced off. So repairs would contribute to the safety and attractiveness of the asset, as well as the safety of traveling public on WV SR 9 below. It would also support connectivity of the Frog Hollow Rail Trail to areas south of Route 9. | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning.                    | Yes                                     | Intent to apply filed with WV. WV has notified City that project qualifies. City has applied for construction grant and waiting for State's decision. City Awarded \$400,000 TA grant from the State. Awaiting Cooperative Agreement with the State. | TBD  | Grant Ask: \$300,000<br>\$60,000 (City Match)<br>Grant Award: \$400,000<br>City Match: \$80,000 | General Development Reserve Fund |                         |
| <b>Lambert Pool Concept</b>                | CEC     | Development of detailed rendering and concepts for what an outdoor and indoor facility would look like on the site; detailed cost estimates from demo of current site to turn key operation of new site for both an outdoor and indoor concept. Inclusive of engineering, architectural, project management; development of a pro forma of operation and main tends cost of a outdoor facility and an indoor facility.   | Public Recreation; Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning. | Yes                                     | Concepts are being refined for a Council as a Whole Committee meeting. Concepts were waiting for determination as to whether Lambert Pool could be fixed Now that Lambert is fixed, CEC has been given the green light to proceed with concept.      | Spring 2025  | \$40,000.00   | General Fund                     |                         |
| <b>Lambert Pool Construction</b>           | TDB     | Reconstruction of Lambert  | Public Recreation; Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning. | No                                      | Once concepts/engineering is completed, discussions, funding and implementation will need to take place. Current budget does nnot have complete funding for this project.  | TBD  | ~\$10 million.  | TBD                              |                         |
| <b>Lake Thomas Recreational Area</b>       | CEC/TBD | Development of Lake Thomas Quarry into passive recreational area with trail system.  | Public Recreation; Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning. | Design Funded / Construction Not Funded | Engineering is underway.   | TBD  | Design - \$168,000<br>Construction - - TBD  |                                  |                         |
| <b>RAISE Grant</b>                         | CEC     | Preparation and submission of RAISE Grant for the construction of Creekside Trail, Lake Thomas, Route 9 Trail Extension and Restoration of Tuscarora Creek.  | Public Recreation; Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning. | Yes                                     | City notified of award of \$20,800,000 in January 2025. Currently, award is on hold under new presidential administration spending freeze.   | Notice of award pending cooperative agreement with the City and federal government. Kick off meeting postponed by new Presidential administration. | \$35,000 for CEC grant support<br>Total Raise Grant Request: \$20,820,536                       | Grant                            |                         |

| Project Name   | Vendor   | Summary   | Goals/Purpose   | Funding / Initiative Approved                                      | Status  | Est. Project Completion                 | Budget                   | Funding Source          | Project Manager/Contact |
|--|----------|---|---|--|---|---|--------------------------|-------------------------|-------------------------|
| <b>Existing Public Works Building Renovation</b>         | Callas   | Renovations of existing Public Works Facility.  | Updated Infrastructure; Economic Competitiveness; Citizen accessibility; Staff efficiency; Regulatory Compliance; Energy efficiency and sustainability.                 | Yes  | Change Order to be presented to Council on 3/13/2025 to authorize project. Project to begin in Spring 2025.   | Fall 2025                               | \$673,000.00             | Sales Tax Fund.         |                         |
| <b>South Street Stormwater Project Design</b>            | CEC      | Engineering, planning and reconstruction of South Street to remove metal grates and open ditches. | Stormwater management; modernized infrastructure; sustainability; public safety.  | Yes, 2023/24 Budget Revision 3                                     | Funding approved. Task Order entered into with CEC  | Spring                                  | \$50,000.00              | General Fund            |                         |
| <b>South Street Stormwater Construction and Repaving</b> | TBD      | Re-construction of South Street from Raleigh to Faulkner to remove metal grates and open ditches. | Stormwater management; modernized infrastructure; sustainability; public safety.  | Partial, \$550,000 approved. Additional request pending in budget. | Waiting for engineering finalization and opinion of probable costs.   | Project tentatively set for Summer 2025 | \$750,000.00             | Stormwater Fund         |                         |
| <b>Rescue Squad Replacement</b>                          | Atlantic | Replacement of Rescue Squad.  | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety.   | Yes  | Bid documents being prepared and published. Lowest responsible bid was Atlantic   | 45 months from contract. (August 2028)  | \$1,396,113.00           | General Fund / EMS Fund |                         |
| <b>Street Light Replacement Project</b>                  | TBD      | Replacement of 177 existing City decorative street lights with new LED lights.                    | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety; Environmental protection. Environmental efficiency. | Pending Congressional approval.                                    | Earmark granted. Staff working with HUD on regulations and staff working on scope of work/cost estimates to determine quantity of lights to be installed. | TBD                                     | \$840,000.00             | Federal Earmark         |                         |
| <b>West Side Fire Department Substation</b>              | TBD      | Design, planning and construction of new Fire Department substation on west side.                 | Public safety; economic competitiveness; future planning.   | No   | Internal discussions/staff review. Funds are currently in not budget for this project.  | TBD                                     | \$5+ million (Estimated) |                         |                         |

| Project Name  | Vendor           | Summary  | Goals/Purpose  | Funding / Initiative Approved | Status   | Est. Project Completion      | Budget  | Funding Source               | Project Manager/Contact |
|---|------------------|--|--|-------------------------------|--|------------------------------|---|------------------------------|-------------------------|
| <b>Town Square Paver Repairs</b>                            | R&L              | Repair depress pavers and potholes within Town Square  | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety         | Yes                           | Contract to be presented 3/13/2025.  | Spring 2025                  | \$69,200.00   | General Fund (Street Paving) |                         |
| <b>2025 Paving</b>  | W-L Construction | Paving of selected streets.  | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety         | \$350,000 remaining           | TDB  | Fall 2025                    | \$350,000 / Additional Funds to be allocated with unencumbered balance. | General Fund                 |                         |
| <b>Technology and Citizen Engagement Projects</b>           |                  |  |  |                               |  |                              |   |                              |                         |
| <b>City Public Access TV Channel Upgrade</b>                | TBD              | Upgrade of existing City government access channel to provide for live and recorded video and to provide a more professional appearance. | Community engagement; transparency; economic development; continuity of government; economic competitiveness.              | Yes                           | Internally researching best options and vendors.                                       | Pending City Hall Completion | ~20,000   | General Fund                 |                         |
| <b>Human Resources Employee Portal and Payroll Platform</b> | NeoGov           | Implementation of new HR Software for employee training onboarding, payroll, evaluations and record keeping.                             | Employee recruitment and retention; accurate record keeping; employee accessibility; cyber-security.                       | Yes                           | Council approved contract in February 2024. Payroll module went live on March 7, 2025. | First Quarter 2025           | \$63,000 on-time cost / \$54,000 annually                               | General                      |                         |
| <b>Tax/License Software</b>                                 | TBD              | Implementation new tax and license software to moderni   | Financial stability; economic competitiveness; economic development; asset management; constituent services; cybersecurity | No                            | Internal research  | TBD                          | TBD   |                              |                         |
| <b>Planning and Studies</b>                                 |                  |  |  |                               |  |                              |   |                              |                         |

| Project Name   | Vendor      | Summary  | Goals/Purpose   | Funding / Initiative Approved                                    | Status  | Est. Project Completion | Budget                              | Funding Source                           | Project Manager/Contact |
|--|-------------|--|---|--|---|-------------------------|-------------------------------------|--|-------------------------|
| <b>Multi-year replacement plan for water/sewer lines</b>               | TBD         | Development of a multi-year phased plan to replace aging water and sewer lines.  | Comply with DEP and EPA mandates; infrastructure modernization; economic development; economic competitiveness; sustainability; water preservation. | Funding set aside in tariff. Construction contract not approved. | Internal discussions and discussions with engineering firm. Third party accounting firm working on Rule 42 rate study to be completed in March 2025.  | TBD                     | TBD                                 | Water/Sewer Fund.                        |                         |
| <b>Historic Design Standards</b>                                       | PlaceMakers | Development of written design guidelines for structures in the City's Historic Preservation Overlay District. The guidelines and standards are to be consistent with the Secretary of Interior's Standards for the Treatment of Historic Properties while also balancing contemporary realities, economic development, sustainability and encouraged renovation within the District. | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning.                      | Funded.  | Finalists to be interviewed on 2/13. Recommendation will come before Council on 3/13/2025 for approval.   | 1/1/2026                | \$80,000 contract/\$20,000 expenses | Recommended as 24/25 budget revision #1. |                         |
| <b>Housing Strategy Study</b>  | TBD         | Study to recommend a coherent City approach to pursue housing affordability and habitability.  | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning; Livability;          | Yes 23/24 Budget Revision 3                                      | Funding approved. RFP being drafted for advertisement.  | TBD                     | \$80,000.00                         | General Fund                             |                         |
| <b>Economic Development Initiatives</b>                                |             |  |   |  |   |                         |                                     |  |                         |
| <b>Decorative Planters/Street Tree Upgrades (Landscaping Contract)</b> | R&L         | Hanging planters, street trees.  | Economic Development; Beautification; Sense of Place; Public Health; Community Engagement; Environment; Sustainability.                             | Yes  | Ongoing.  | Annual and Ongoing      | \$78,000.00                         | General Fund                             |                         |
| <b>City-Wide Pilot Mural Project</b>                                   | N/A         | Creation of mural program.   | Economic Development; Beautification; Sense of Place; Public Health; Community Engagement; Environment; Sustainability.                             | No   | Developing proposal to address N. Queen Street underpass design option, address code barriers to murals, and consider incentives for downtown murals. | TBD                     | TBD                                 | TBD                                      |                         |

| Project Name   | Vendor                 | Summary   | Goals/Purpose  | Funding / Initiative Approved  | Status  | Est. Project Completion | Budget                | Funding Source | Project Manager/Contact |
|--|------------------------|---|--|--------------------------------|---|-------------------------|-----------------------|----------------|-------------------------|
| <b>Cultural Plan</b>                                       | TBD                    | Coordinate with local civic and historic entities in Martinsburg to develop a citywide plan for adequate staffing and promotion to invigorate the tourism economy post-Covid (and potentially post-MARC).   | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning. | Yes                            | Internal discussions including potential partnership with CVB.  | TBD                     | \$75,000.00           | ARPA           |                         |
| <b>Downtown Ambassador Program</b>                         | Mainstreet Martinsburg | Aiming to improve visitor experiences by: organizing grass-roots community gatherings, supporting visitations to historic tourism sites, and engaging with downtown residents and businesses alike! All while providing a personal touch to visitors experiences when seeking assistance or local knowledge.  | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning. | Yes                            | Program on-going.   | On-going                | \$65,000.00           | CVB Funded     |                         |
| <b>PODA</b>  | City                   | In 2023, the West Virginia Legislature enabled cities to create Private Outdoor Designated Areas, or PODAs. The legislation was amended in 2024. During PODA operating hours, patrons can grab a to-go drink in a designated PODA to-go cup (a clear cup with the PODA logo) and explore the designated area – including inside participating businesses. | Economic Development; Economic Competitiveness; Public Outreach; Sustainability; Strategic Planning                            | No                             | Internal study and research   | Spring 2025             | TBD                   |                |                         |
| <b>Market House Revitalization Partnership Procurement</b> | Staff/Wishneff         | Seek public-private partnership for revitalization of Market House  | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning. | Yes, 2023/24 Budget Revision 3 | Development and Lease agreements signed with Wishneff Group. First payment aof \$325,000 allocated to Wishneff. Second payment due of \$65,000 each upon project completion for next 5 years for total of additional \$325,000. | TBD                     | City match: \$650,000 | General Fund   |                         |
| <b>Recently Completed Projects (Since 2021)</b>            |                        |   |  |                                |   |                         |                       |                |                         |
| <b>Downtown Sound System</b>                               | Electronic Specialties | Implementation of new downtown comprehensive sound system for King and Queen Streets.   | Economic Development; Beautification; Sense of Place; Public Health; Community Engagement; Public Safety                       | Yes, 2023/24 Budget Revision 3 | Council approved funding in March. Estimates were received for a wired system. City asked vendor for quotes for wireless system.  | 3/1/2025                | \$137,000.00          | General Fund   |                         |

| Project Name  | Vendor                                      | Summary  | Goals/Purpose  | Funding / Initiative Approved  | Status   | Est. Project Completion  | Budget  | Funding Source  | Project Manager/Contact |
|---|---|--|--|--------------------------------|--|--|---|-----------------|-------------------------|
| <b>City Hall Renovation Project - Design and Construction</b> | Architect - Silling Contractor - Waynesboro | Complete design and drawings for City Hall renovation / construction.  | Updated Infrastructure; Economic Competitiveness; Citizen accessibility; Staff efficiency; Energy efficiency and sustainability.                 | Yes                            | Bid awarded to Waynesboro Construction. Pre-Construction meeting held on 11/22/2022. Notice to Proceed issued on 11/22/2022. Completion Date: No later than 550 days from 11/22/2022 (May 25, 2024). Due to supply chain delays in mechanical equipment, the completion of City Hall has been delayed until September 2024. Staff moved into building on October 11, 2024, and was opened to the public on October 21, 2024. | Est. Start: Mid-November 2022 Original Est. Completion: On or before May 25, 2024. Due to discovery and remediation fo unsuitable soils, delay in electrical switch and discovered buried fiber line, the project completion has been moved to September 2024. Substntial completion issued on 10/21/2024. | Design: Silling Design: \$718,134 Silling FFE: \$48,000<br><br>Construction: Waynesboro Contract: \$7,928,000<br>CO #1: \$53,270.05<br>CO #2: \$2,353<br>CO #3: \$2,631<br>CO #4: \$13,388<br>CO #5: \$70,199<br>CO #6: \$14,057<br>CO #7: \$46,961<br>CO #8: \$11,040<br>CO #9: \$12,904<br>CO 10: \$10,000<br>CO 11: \$21,198<br>CO 12: \$5,383<br>CO 13: \$2,499<br>CO14:\$12,705<br>CO15: \$46,917<br>CO16: \$16,844<br>CO17: \$18,819<br>CO18: \$7,181<br>Total Waynesboro: \$8,276,349<br>Total FFE with SpaceSaver: \$670,997.73<br>Granicus Camera and Streaming System: \$51,197<br>Total Construction Obligation: \$8,998,543.73<br>Budgeted \$10,292,097 | Sales Tax Fund. |                         |
| <b>2024 Street Paving</b>                                     | W-L Construction                            | Paving of selected streets.  | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety                               | Yes, 2023/24 Budget Revision 3 | Completed in November  | Fall 2024  | \$1,200,000.00  | General Fund    |                         |
| <b>EPA Change Grant</b>                                       | TBD   | Preparation and submission of EPA Change Grant for the construction of Creekside Trail, Lake Thomas, Route 9 Trail Extension and Restoration of Tuscarora Creek. | Public Recreation; Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning | Yes                            | Application submitted and denied in December 2024.   | Grant application denied.  | \$20,000,000<br>No local match required.  | Grant           |                         |
| <b>Downtown Sidewalk Repairs (King and Queen)</b>             | Precision Sidewalk and Jefferson Excavating | Repair of sidewalks from Race to Stephen on Queen and from Square to Winchester Avenue on King.  | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety.                              | Yes, 2023/24 Budget Revision 3 | Funding approved. Precision Sidewalk has provided quote to fix cracks 2 1/2 inches and smaller and has recommended 10,000 sf of sidewalk replacement. RFP being drafted for advertisement for replacement work.  | 9/1/2024   | \$82,460 Precision<br>\$175,141 Jefferson<br>Excavating<br>Total: \$257,601   | Genal Fund      |                         |

| Project Name   | Vendor                 | Summary   | Goals/Purpose  | Funding / Initiative Approved | Status  | Est. Project Completion  | Budget   | Funding Source             | Project Manager/Contact |
|--|------------------------|---|--|-------------------------------|---|--|--|----------------------------|-------------------------|
| <b>Pickleball Courts</b>                               | CEC/Lantz Construction | Construction of pickleball courts on Baltimore Street.  | Public Recreation; Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning.            | Yes                           | Bid awarded to Lance Construction.  | Pickleball Courts opened on October 11, 2024.                  | \$256,803.20 City<br>\$62,500 - Parks<br>\$17,519.68 - County<br><br>Base Contract: \$290,280.60<br>Bid Alternate-Lights \$37,242<br>Total: \$327,522.60<br>CO1: \$29,280.60<br>CO2: \$22,626.36<br>Total: \$379,429.56                                | ARPA/MBCPR                 |                         |
| <b>Train Station Renovation</b>                        | Kee Construction       | Renovations of existing train station.  | Updated Infrastructure; Economic Competitiveness; Citizen accessibility; Staff efficiency; Energy efficiency and sustainability; Multi-Modal Transportation. | Yes                           | Kee Construction awarded the bid. Pre-construction meeting was 12/11/2023. Construction began 2/1/2024. Construction completed in September 2024.   | 9/1/2024   | Original Contract \$452,094 CO1: \$3,488<br>CO4: \$143.66<br>CO5: \$1,933.44<br>CO6: \$1,824<br>CO7: \$9,232.80<br>CO8: \$2,160<br>CO9: \$1,674.79<br>CO10: \$3,276<br>CO11: \$2,430<br>Total: \$478,557.29  | General Fund               |                         |
| <b>Keyless Entry / CCTV City-Wide Building Project</b> | Electronic Specialties | Installation of new keyless access system and CCTV system to make entry and security of each City building consistent and secure.   | Updated Infrastructure; Public and Employee Safety; Building Maintenance; Asset Management   | Yes                           | Installation in progress.   | Spring 2024  | Train Station: \$104,179.07 Kilmer Springs Plant: \$61,753<br>Kilmer Well: \$16,995<br>Wastewater: \$47,731<br>Big Springs: \$35,407<br>Public Works: \$22,305<br>City Hall: Part of Construction<br>Public Works Admin Building: Part of Construction |                            |                         |
| <b>Economic Recovery Funding Request Portal</b>        | N/A                    | Development of grant portal and program consideration of community-submitted economic & community development needs.  | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning.                               | Yes                           | Portal was created, applications accepted and reviewed, Council selected funding recipients 12/21 and approved grant agreements 1/22. Capital project recipients have permission to proceed on reimbursement basis. Non-capital projects have been sent funds per agreement. Quarterly grant report monitoring ongoing for one-year for the majority of applicants. | Funding completed. Project monitoring ongoing through 2023-24. | \$1.6M   | American Rescue Funds      |                         |
| <b>Business Clustering Research</b>                    | Michael Baker          | An update on the market segmentation research and leakage data from the 2013 economic development report, re-analysis of new target industries, and a playbook focused on core business clusters that fit into our physical spaces. | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning.                               | Yes                           | Scope of work and contract to be presented to Council on June 10. Requires 20% match (~\$10K) from City. Region 9 will provide remaining 80%  | 12/31/2021   | \$10,000 from City   | Economic Development Fund. |                         |

| Project Name  | Vendor  | Summary   | Goals/Purpose   | Funding / Initiative Approved | Status   | Est. Project Completion                  | Budget  | Funding Source   | Project Manager/Contact |
|---|---|---|---|-------------------------------|--|--|---|--|-------------------------|
| <b>PILOT Community Grant Programs</b>                               | N/A   | Creation of grant programs for commercial façade program; residential façade program; and block clean up program and discretionary economic development grant program.  | Economic Development; Beautification; Sense of Place; Public Health; Community Engagement; Environment; Sustainability.                                 | Yes                           | Façade grant program has assisted approximately 20 properties. 2021 annual report provided to Council 1/22. Currently 17 completed and 8 in-progress façade grants. Better block cleanup has been advertised but minimally promoted due to limitations on gatherings. Discretionary funds have been used to match grant applications to EDA, WV History & Culture. | TBD                                      | \$175,000.00  | Economic Development Fund.   |                         |
| <b>Water Modeling Study</b>   | CEC   | Update City's water model study to determine current capacity and future needs.   | Updated and maintained infrastructure; Water Security; Economic competitiveness; Community and economic development; Public safety; budget preparation. | Yes                           | Complete and report submitted.   | 12/31/2023                               | \$85,000.00   | Proposed General Fund Expense through ARPA reimbursement           |                         |
| <b>2023-2024 Street Paving and Curb Replacement</b>                 | TBD   | Curb replacement for stormwater management and street re-paving.  | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety                                      | Yes                           | Street paving work completed on 10/27/2023.  | 10/31/2023                               | Total CDBG Actual Expense: 288,668.50<br>Total General Fund/Capital Actual Expense: \$1,107,077<br>Water Department Fund: 16,648  | ARPA: \$200,800<br>Comm. Dev: \$200,000<br>General Fund: \$550,000 |                         |
| <b>N. Queen Street - Phase 2</b>                                    | Engineer: Alpha<br>Contractor:<br>Jefferson Asphalt | Installation of new storm drains, inlets, manholes; new curbs; new sidewalks; new fence; extensive patching and repair of concrete retaining and pedestrian walls; wall caps to be replaced; access stairway to be replaced; handrail to be replaced. | Updated Infrastructure; ADA Compliance; Economic and Community Development; Economic competitiveness  | Yes.                          | Substantial completion issued on 10/27/2023.   | Start: 2/15/2022<br>Est. Comp: 6/30/2023 | Construction Cost with Change Orders and Units:<br>\$2,885,308.57<br>Engineering \$146,000<br>Engineering CO #1: \$76,484<br>Engineering CO #2: \$76,484<br>Traffic Signal: \$40,000 Total:<br>\$3,034,018.20 100%<br>City Funded<br>CO Order #1 = (-\$707,489)<br>CO #2 = \$5,028<br>CO #3 = \$202,538 CO<br>#4 = \$21,750 CO<br>#5 = \$13,852.90 CO<br>#6 = \$4,425 CO #7=<br>\$74,480.30 CO #8 =<br>\$4,303.62 CO #9 =<br>\$11,500 | Proposed General Fund Expense through ARPA Reimbursement.          |                         |
| <b>Race Street to Randolph Street ADA Replacement and Re-Paving</b> | TBD by WVDOT  | Replacement of ADA compliant ramps and re-paving of Race Street.  | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety                                      | Yes                           | WVDOT has completed ramps. They have completed paving of Race from Randolph to Raleigh. WVDOT has not entered into Purchase Order for W. Race from Raleigh to N. Queen.  | FY 2023                                  | \$1,300,000.00  | WVDOT  |                         |
| <b>Grease Trap Ordinance and Inspection Program</b>                 | N/A   | Development of a grease trap ordinance and inspection program.  | Regulatory compliance; protection of public health and safety; preservation of infrastructure; rate-payer protection.                                   | Yes                           | Ordinance approved by Council. Staff has developed draft grease trap inspection program and educational materials. City attempted to hire inspector. Utility Director has found third-party option which is more economical and complies with regulations. Proposal to be presented to Council for approval.   | First Quarter 2024                       | N/A   | Funded   |                         |

| Project Name  | Vendor  | Summary   | Goals/Purpose   | Funding / Initiative Approved | Status  | Est. Project Completion          | Budget   | Funding Source   | Project Manager/Contact |
|---|---|---|---|-------------------------------|---|----------------------------------|--|--|-------------------------|
| <b>Fire Hydrant Flow Testing and Operation Inspection</b>         | CEC   | Fire hydrant flow testing and inspections on fire hydrants throughout the City.                         | Regulatory compliance; protection of public health and safety; preservation of infrastructure; rate-paver protection.                         | Yes.                          | Completed   | 9/1/2023                         | \$112,750.00   | Water/Sewer Fund.  |                         |
| <b>Frog Hollow Trail Construction</b>                             | Minghini's  | Construction of new trail from Train Station to Route 9 bridge.   | Public amenities; economic development, open space; tourism; multi-modal transportation; public health. Connection to downtown.               | Yes                           | Trail scheduled for completion by end of June. Trail paved, pond complete. Bollards to be installed along with signage in June.   | May/June 2023                    | \$353,075  | Proposed General Fund Expense through ARPA reimbursement |                         |
| <b>Woodbury Traffic Study</b>                                     | CEC   | Study of Woodbury Avenue to determine traffic calming measures.   | Public safety; strategic planning; public outreach.   | Yes.                          | Report completed and presented to Council.  | 3/1/2023                         | \$15,000.00  | General Fund   |                         |
| <b>Fire Department Concrete Apron and Storm Sewer Replacement</b> | Engineer: CEC<br>Contractor: Minghini's           | Replacement of existing driveway and stormwater at Martinsburg Fire Department.                         | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety. Environmental protection. | Yes                           | Finished except for gate.   | Spring 2023                      | Design \$25,000<br>Engineering CO #1: \$7,500 Original Construction Contract: \$542,000<br>Change Order 1: \$12,697<br>Change Order 2: \$28,786<br>Change Order 3: \$23,851.71 Change Order 4: \$7,963.38<br>Total: \$647,798.09 | Fire/EMS Fund<br>General Fund                            |                         |
| <b>Frog Hollow Trail Survey/Design/Engineering</b>                | CEC   | Survey, design and engineer trail from Train Station to Route 9 for future connection to Route 9 trail. | Public amenities; economic development, open space; tourism; multi-modal transportation; public health. Connection to downtown.               | Yes                           | Task order for design approved by Council on 2/10. CEC presented preliminary plans week of 5/16. Final plans presented and project was bid on July 8, 2022. Bids closed on August 16, 2022. | Bids closed on 8/16 and awarded. | \$36,000 (Trail)<br>\$32,000 (Stormwater Pond) Change Order #1 = \$20,000<br>Total Engineering/Design = \$88,000   | Proposed General Fund through ARPA reimbursement         |                         |
| <b>Stormwater Project - 600 S. Raleigh Street</b>                 | Engineer: CEC<br>Contractor: Snyder Environmental | Engineering, planning and reconstruction of 600 block of S. Raleigh Street.                             | Stormwater management; modernized infrastructure; sustainability.   | Yes                           | Finalizing project.   | 3/24/2023                        | Design/Engineering: \$45,900<br>Original Construction Cost: \$635,931<br>Change Order #1: (-\$20,000)<br>Change Order #2: \$101,842<br>Total Cost: \$763,673   | Proposed General Fund Expense through ARPA Reimbursement |                         |
| <b>W. King/S. Alabama Traffic Signal</b>                          | Pritchard Signal and Light                        | New pedestrian pads and traffic signal installation.  | Updated Infrastructure; ADA Compliance; Walkability; Traffic Safety.  | Yes.                          | Complete  | Complete                         | \$183,500  | General Development Reserve Fund                         |                         |

| Project Name   | Vendor                     | Summary   | Goals/Purpose  | Funding / Initiative Approved | Status    | Est. Project Completion | Budget   | Funding Source  | Project Manager/Contact |
|--|----------------------------|---|--|-------------------------------|-----------|-------------------------|--|---|-------------------------|
| <b>127 Commerce Street Purchase and Re-Purposing</b>   | Silling and Contractor TBD | Purchase of property; demolition; re-purposing of property into parking/stormwater.   | Updated Infrastructure; Economic Competitiveness; Sustainability; Citizen and employee access to City buildings  | Yes                           | Complete  | Complete                | \$75,000 for property acquisition; \$13,050 for demolition; \$60,000 for design.<br>Total Acquisition and Demo Cost: \$160,000<br>Total Construction Cost: TBD based on new design.                              | Acquisition, demolition and construction funded.<br>\$266,424 allocated to construction prior to Commerce Street purchase and new design.<br>Sales Tax Fund |                         |
| <b>2021-2022 Budget</b>                                | Internal                   | Development of 2021-2022 Budget.  | Set priorities and policies of the City; ensure balanced and sustainable budget; ensure continuous operations and providing high-quality services.   | Yes                           | Complete  | Complete                | FY 2021-2022: General Fund \$19,500,000; Coal Severance: \$65,000; Police Levy \$1,425,000; Fire/EMS \$930,000; Sales Tax Fund \$4,850,000; Water/Sewer \$10,000,000; Sanitation \$2,000,000; Parking \$215,000. | Funded and approved.  |                         |
| <b>2020 Street Paving Bids</b>                         | Jefferson Asphalt          | Paving of selected General Fund and CDBG streets.   | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety   | Yes                           | Complete. | Complete                | General Fund - \$747,374.65; CDBG \$103,842.   | Funded  |                         |
| <b>Engineering Request for Proposals</b>               | CEC                        | Engineering RFQ to select an on-call engineering firm for up 3 years.   | Project efficiency to reduce project lead time; Ensure need projects are shovel ready; Community and economic development; Economic competitiveness; Infrastructure maintenance and modernization. | Yes                           | Complete. | Complete                | Task Order Dependent   | Certain tasks funded. Various Funds.  |                         |
| <b>Meeting and Agenda Management / Video Streaming</b> | Granicus                   | Agenda preparation and video streaming software.  | Citizen access and transparency; Staff efficiency.   | Yes                           | Complete. | Complete                | \$4,500 one time fee; \$14,000 per year.   | Funded  |                         |
| <b>Council Room A/V Modernization Project</b>          | Innovative                 | Modernization of Council Chamber audio/visual system. Includes 4 televisions; 13 microphones, new sound receiver; ability to live stream on City GAC and connection to Granicus Live Streaming Decoder  | Citizen access and transparency; Staff efficiency; Continuity of government.   | Yes                           | Complete. | Complete                | \$28,000 one time fee; \$106 monthly for added computer service.   | Funded  |                         |
| <b>Video Conferencing Equipment</b>                    | Lifesize /Innovative       | Addition of video conferencing equipment in Council Chambers and Conference Room to enable professional and secured video conferencing in City Hall. Will allow for Council, boards and commissions to meet without being physically present, if necessary. | Staff efficiency; Continuity of government; Secured communications; Ability to conduct meetings without travel.  | Yes                           | Complete. | Complete                | \$17,286 one time fee; \$4,700 per year.   | Funded  |                         |

| Project Name   | Vendor   | Summary   | Goals/Purpose  | Funding / Initiative Approved | Status    | Est. Project Completion | Budget  | Funding Source    | Project Manager/Contact |
|--|--|---|--|-------------------------------|-----------|-------------------------|---|-------------------|-------------------------|
| <b>E. Martin Street - Phase 1 Utility Relocation</b>                       | Snyder Environmental                           | Replacement of water, sewer and stormwater in preparation for Train Station Corridor Project - Phase 2.   | Updated Infrastructure; ADA Compliance; Economic and Community Development; Economic competitiveness                           | Yes                           | Complete. | Complete                | \$530,205.00  | Funded            |                         |
| <b>Pay by Phone/Mobile Device Parking</b>                                  | Pay-By-Phone                                   | Implement pay by phone/mobile device parking throughout the City to allow citizens and visitors a variety of ways to pay for parking.   | Citizen accessibility; Staff efficiency; Revenue enhancement; Economic and community development; Economic competitiveness.    | Yes                           | Complete. | Complete                | No cost to City.  | Funded            |                         |
| <b>Replacement of 6,000 gallon Sodium Hypochlorite Tank at Sewer Plant</b> | Augusta Fiberglass Installation Contractor TBD | Replacement of tank at sewer plant that was contaminated and removed as result of 12/23/2019 incident.  | Maintenance of facilities.   | Yes                           | Complete. | Complete                | \$37,889 for tank. Installation - TBD   | Sewer Fund        |                         |
| <b>CDBG E. Burke Street Basketball Court/Pocket Park</b>                   | TBD  | Installation of half basketball court on south side of 251 E. Burke Street.   | Recreation; Community Development; Walkability   | Yes                           | Complete. | Complete                | Total \$140,000   | CDBG              |                         |
| <b>CDBG E. Burke Street Passive Pocket Park</b>                            | TBD  | Passive park (ADA accessible walkways, benches and landscaping.   | Recreation; Community Development; Walkability   | Yes                           | Complete. | Complete                | See above.  | CDBG              |                         |
| <b>New City Website Platform (Granicus)</b>                                | N/A  | Launch new City website platform. Select an all-in-one website solution designed for ease-of-use and built specifically for the needs of local government. Purpose is to engage citizens and empower them to complete civic processes without entering city hall. New website will also allow departments to update departmental websites and to tie in existing online City solutions. | Community engagement; transparency; economic development; continuity of government; economic competitiveness.                  | Yes                           | Complete. | Complete                | \$18,000 1st year.\$11,420 2nd year. \$12,219 3rd year. \$13,074 4th year. \$13,989 5th year. | General Fund      |                         |
| <b>Office 365 Migration</b>  | Innovation                                     | Transferring all emails and accounts to Office 365 from City's server.  | Continuity of government; cyber security; staff efficiency.  | Yes                           | Complete. | Complete                | \$74,000.00   | General Fund      |                         |
| <b>Northstar Utility Upgrade</b>   | Harris   | Upgrade of existing utility billing software and customer portal system to pay bills online.  | Staff efficiency; City accessibility; Budget controls; Citizen Access.   | Yes                           | Complete. | Complete                | \$277,000.00  | Water/Sewer Fund. |                         |
| <b>Zoning Rewrite</b>  | Michael Baker                                  | Re-write and adoption of new zoning and subdivision Ordinance   | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning. | Yes                           | Complete. | Complete                | \$160,000   | General Fund      |                         |

| Project Name   | Vendor           | Summary  | Goals/Purpose  | Funding / Initiative Approved | Status    | Est. Project Completion | Budget  | Funding Source   | Project Manager/Contact |
|--|------------------|--|--|-------------------------------|-----------|-------------------------|---|--|-------------------------|
| <b>2021 Street Paving Bids</b>                               | TBD              | Paving of selected General Fund and CDBG streets<br><ul style="list-style-type: none"> <li>• West Commerce Street from North Queen Street to North College Street</li> <li>• South Water Street from East Stephen Street to East Burke Street</li> <li>• South Kentucky Street from West King Street to West Martin Street</li> <li>• North Western Avenue from Woodbury Avenue to Half Street.</li> </ul> | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety             | Yes                           | Complete. | Complete                | \$165,000 CDBG Funds Available;   | CDBG   |                         |
| <b>E. Martin Street - Phase 2 Streetscape</b>                | Harley Miller    | New sidewalks, curb, brick, pavement, lighting.  | Updated Infrastructure; ADA Compliance; Economic and Community Development; Economic competitiveness                           | Yes                           | Complete  | Complete                | Original Project Total =\$1,039,403<br>\$207,880 City Match (20%).<br>Additional utility relocation and undergrounding - up to \$300,000. | General Development Reserve Fund                         |                         |
| <b>White Avenue Parking Improvement Project</b>              | Harley Miller    | Improvements to area adjacent to White Avenue to add parking and beautify area around train station  | Updated infrastructure; tourism; community and economic development.   | Yes                           | Complete. | Complete                | Design/Engineer/Bid Fees: \$19,200 Est.<br>Construction /Inspection Cost: \$114,472<br>Total Cost: \$133,672                              | General Development Reserve Fund                         |                         |
| <b>E. Martin Street Parking Lot</b>                          | Minghini         | Plan, design and re-construction of E. Martin Street Parking Lot.  | Updated Infrastructure; Economic Competitiveness; Economic Development; Stormwater Management; Beautification; Sustainability. | Yes                           | Complete. | Complete                | Design/Engineering: \$55,000.<br>Construction Budget: 317,074.14<br>Total Cost: \$372,074.14  | General Development Reserve Fund                         |                         |
| <b>Market House Structural Assessment and Rehabilitation</b> | TBD              | Remodel and replacement of mechanicals, roof, elevator and interior renovations.   | Updated Infrastructure; Economic Competitiveness; Economic Development; Stormwater Management; Beautification; Sustainability. | Yes                           | Complete. | Complete                | \$14,288 plus \$7,500 change order to LiDar.<br>Total \$21,788  | Economic Development Fund.                               |                         |
| <b>Martinsburg Police Department</b>                         | W. Harley Miller | Construction of new police station.  | Public safety; economic competitiveness; downtown revitalization; future planning.   | Yes                           | Complete. | Complete                | \$13.5 million  | Sales Tax Fund   |                         |
| <b>Human Resource Re-Organization</b>                        | Internal         | Re-organization of HR Department to create stand-alone department from Finance and increase capacity.  | Efficiency; succession planning; structural organization change for future.  | Yes                           | Complete. | Complete                | N/A   | General Fund   |                         |
| <b>Fire Department Physical Fitness Space</b>                | TBD              | Reconfiguring existing space in fire department for physical fitness space.  | Physical fitness; health and safety; public safety responsiveness.   | Yes                           | Complete. | Complete                | \$25,000.00   | Proposed General Fund Expense through ARPA reimbursement |                         |

| Project Name  | Vendor   | Summary   | Goals/Purpose  | Funding / Initiative Approved | Status  | Est. Project Completion | Budget   | Funding Source                   | Project Manager/Contact |
|---|--|---|--|-------------------------------|---|-------------------------|--|----------------------------------|-------------------------|
| <b>WWTP Influent Pump Flow Evaluation</b>                     | CEC  | Performance testing on all 4 pumps.   | Regulatory compliance; protection of public health and safety; preservation of infrastructure; rate-payer protection.          | Yes                           | Complete.   | Complete                | TBD  | Water/Sewer Fund.                |                         |
| <b>GovQA Records Request Management Software</b>              | Granicus                                       | Software to manage freedom of information requests, automates requests and improves citizen experiences.  | Staff efficiency; public transparency; compliance with law.  | Yes                           | Complete.   | Complete                | \$6,000 annually   | General Fund                     |                         |
| <b>Automated Parking Enforcement System</b>                   | UpSafety                                       | Implement automated parking enforcement system compatible with pay-by phone/mobile parking system. Automate citations, permit purchases, permit renewals, ticket payments and adjudication, citation appeals, delinquent notice mailings and collections.   | Staff efficiency; Revenue enhancement.   | Yes                           | Complete.   | Complete                | \$8,670 upfront; \$7,656 per year.   | Parking Fund.                    |                         |
| <b>Creekside Small Area Concepts and Design Charette</b>      | CEC  | Develop a multi-owner plan around the Matthews Foundry area that allow all parties to reference the same plan/goals/outcomes when seeking funding and (b) allow the City to ensure that all the various infrastructure requests that we might field from the area are based on a common overall development plan. | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning. | Yes                           | Complete  | Complete                | \$7,000.00   | Economic Development Fund.       |                         |
| <b>CSX Rail Abandonment Trail Request</b>                     | CSX  | CSX has abandoned the rail line along S. Queen Street from Route 9 to the Train Station. Staff is currently in discussions to obtain the use of the ROW for a future trail.   | Public amenities; open space; tourism; multi-modal transportation; public health. Connection to downtown.                      | Yes                           | CEC presented preliminary bridge report to Council on 2/1/2022; City notified CSX of intent to accept and CSX presenting deed for approval for 2/10/2022 meeting. Deeds were received and recorded. | 2/15/2022               | \$7,500 to CSX for easement abandonment. \$32,596 to CEC for bridge assessment.              | Funded                           |                         |
| <b>Kelly Island Pump Station Sampling and Flow Monitoring</b> | CEC  | Ensure flows from Kelly Island pump station are compliant with City's NPDES permit and sewer use regulations.   | Environmental compliance; Regulatory Compliance, Maintenance of Sewer System and plant.  | Yes                           | Monitoring complete.  | Spring 2022             | Hourly on-call.  | Sewer Fund                       |                         |
| <b>S. Georgia/S. Alabama Stormwater and Paving Project</b>    | Engineer: CEC<br>Contractor: Jefferson Asphalt | Design, construction and repaving of stormwater and street infrastructure.  | Infrastructure maintenance and modernization; stormwater management.   | Yes                           | Substantial completion issued.  | Spring 2022             | Engineering/Inspection: \$223,000<br>Construction: \$1,368,512<br>Total Project: \$1,591,512 | General Development Reserve Fund |                         |

| Project Name  | Vendor   | Summary  | Goals/Purpose   | Funding / Initiative Approved        | Status   | Est. Project Completion | Budget  | Funding Source   | Project Manager/Contact |
|---|--|--|---|--------------------------------------|--|-------------------------|---|--|-------------------------|
| <b>Planning, Zoning, Permitting and Code Enforcement Software</b> | MyGovernment Online                                | Implement new planning, zoning, permitting and code enforcement software to allow for online applications, online review and staff automatization of permits.  | Staff efficiency; Citizen accessibility; Citizen transparency; Economic and community development; Economic competitiveness.                  | Yes                                  | Complete   | 7/14/1905               | \$0 upfront; \$900 a month once City begins utilization.  | General Fund   |                         |
| <b>Public Works y Work Order and GPS System</b>                   | MyGovernment Online                                | Implement new work order system and GPS module. Will allow Public Works and Utilities to assign tasks to employees, track labor hours and costs, monitor inventory and ensure garage and snow routes are efficient. Will allow citizens to request service online. | Staff efficiency; City accessibility; Budget controls; Reduces liability.   | Yes                                  | Complete   | Complete                | \$ 0 upfront; \$600 month per module; \$20 month per vehicle.   | Funded.  |                         |
| <b>Building Commission</b>  | N/A  | Creation of a Martinsburg Building Commission  | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning.                | Yes                                  | Ordinance approved by Council. Next step to appoint members. | 1/30/2020               | N/A   | N/A  |                         |
| <b>N. Maple Ave. Sewer Interceptor Replacement (Creekside)</b>    | Engineer: CEC<br>Contractor: Snyder Environmental  | Replacement of main sewer line interceptor at a point beginning around Aspen Hall and ending at N. Maple bridge to replace dilapidated sewer line, resolve I&I issue and tie new line into new infrastructure constructed as part of N. Queen Phase 1.             | Updated and maintained infrastructure; Economic competitiveness; Community and economic development; Public safety. Environmental protection. | Yes                                  | Complete   | Fall 2022.              | Design/Engineering: \$85,000<br>Original Construction Contract: \$563,559.50<br>Change Order 1: (\$20,000)<br>\$543,556 Construction Cost<br>Total: \$628,556   | Proposed General Fund Expense through ARPA reimbursement |                         |
| <b>Water Tanks Repair and Repainting</b>                          | Engineer: CEC<br>Contractor: World Wide Industries | Re-pair and re-painting of 4 water tanks throughout the City consistent with Ramboll Technical Report.   | Infrastructure maintenance and modernization; water security.   | Yes                                  | Complete   | End of 2022             | Engineering: \$199,650<br>Engineering CO #1: \$30,000<br>Original Construction Contract: \$1,520,634<br>Change Order #1: \$386,377.46<br>Change Order #2: \$90,620.41<br>Change Order #3: \$4,000<br>Construction Contract with Change Orders: \$2,001,631<br>Total Project: \$2,231,281.87 | Funded through Water Fund.                               |                         |
| <b>Lake Thomas Concept Plan</b>                                   | Michael Baker                                      | As part of Martinsburg-BC Parks and Recreation Master Plan, Michael Baker is developing a master concept plan for passive recreational opportunities within the Lake Thomas area and a trail to connect War Memorial with Oatesdale.                               | Recreation; Environmental Protection; Tourism; Connectivity; Economic Development; Walkability.   | Yes, as part of master plan funding. | Complete   | Fall 2022               | N/A   | N/A  |                         |

| Project Name  | Vendor        | Summary  | Goals/Purpose   | Funding / Initiative Approved              | Status   | Est. Project Completion                          | Budget                   | Funding Source | Project Manager/Contact |
|---|---------------|--|---|--|--|--|--------------------------|----------------|-------------------------|
| <b>Subdivision Ordinance Rewrite</b>  | Michael Baker | Re-write and adoption of new Subdivision Ordinance.  | Economic Development; Economic Competitiveness; Public Health and Safety; Public Outreach; Sustainability; Strategic Planning.                      | Contract approved; ordinance not approved. | Complete   | Fall 2022  |                          | General Fund   |                         |
| <b>Stormwater Financing and Outreach - Phase 3 and Stormwater Utility Discussions</b> | GKY           | Development of public education and outreach tools to further inform City constituents of the City's stormwater financing evaluation efforts.  | Compliance with EPA Mandates; Environmental Protection; Public Outreach.  | Yes  | Complete. First bills submitted.   | First billing delayed until 4th quarter of 2022. | \$11,850 - grant funded. | Grant          |                         |
| <b>Development Driven Water Models</b>  | Hatch         | Developments within the City are required to contract with the City and its engineer to develop a water model to determine water infrastructure required to be installed to maintain adequate water pressure for the development and existing customers. | Comply with DEP and EPA mandates; infrastructure modernization; economic development; economic competitiveness; sustainability; water preservation. | Developer funded                           | <u>Del Mar Apartments</u> - scope of work presented to Developer. Waiting on developer approval.<br><u>Apple Harvest Development</u> (DR Horton) - Water Model complete and provided to developer.<br><u>Reserve at Tuscarora</u> - Scope signed by developer; engineer working on water model report. | Complete   | Funded by Developer(s)   | Private        |                         |