

**AGENDA  
CITY OF MARTINSBURG  
REGULAR CITY COUNCIL MEETING  
THURSDAY, FEBRUARY 5, 2009  
6:30 P.M.**

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Prayer
5. Approve January 8, 2009 regular Council meeting minutes
6. Approve December 2008 Administrative and Financial Report
7. **PRESENTATIONS**
  - (a) Martinsburg Public Library Update – Ms. Betty Gunnoe
8. **PETITIONS FROM CITIZENS**
9. **RECEIVE AND FILE REPORTS-MINUTES-CORRESPONDENCE OF THE FOLLOWING:**
  - (a) Historic Preservation Review Commission – Minutes December 1, 2008
  - (b) Board of Zoning Appeals – Minutes December 2, 2008
  - (c) Planning Commission – Minutes December 3, 2008
  - (d) Berkeley County Development Authority – Minutes September 10, 2008, October 8, 2008 and November 12, 2008
  - (e) Berkeley County Animal Control Report – December 2008
  - (f) Martinsburg-Berkeley County Parks & Recreation – Minutes December 16, 2008
  - (g) Letter from Comcast Cable advising the rate adjustments will be effective February 15, 2009 instead of January 1, 2009 – January 7, 2009
  - (h) Veterans Service Organization – Minutes December 11, 2008
  - (i) City of Martinsburg Fire Department 2008 Annual Report
10. **REPORTS OF CHAIRPERSONS OF COUNCIL STANDING COMMITTEES**
11. **REPORT OF MAYOR**
  - (a) Approve/Deny appointment to Region 9 Planning and Development Council Executive Committee
12. **REPORT OF CITY ATTORNEY**

13. **REPORT OF CITY MANAGER**

14. **UNFINISHED BUSINESS**

15. **NEW BUSINESS**

- (a) Adopt Resolution 2009-04 authorizing George Karos, Mayor of Martinsburg, to submit a grant application with the West Virginia Development office to receive grant funds in the amount of \$12,000 for the City of Martinsburg Fire Department to purchase equipment to be utilized for a portable fire extinguisher training system, and designate Paul Bragg, Martinsburg Fire Chief, to administer such funds pursuant to the provisions of the Fiscal Year 2009 Community Participation Program
- (b) Discuss Federal Emergency Management Agency (FEMA) letter dated January 7, 2009
- (c) Approve/Deny Norwalk Soap Box Derby – Saturday, June 13, 2009 or rain date Saturday, June 20, 2009
- (d) Approve/Deny agreement between West Virginia Department of Transportation, Division of Highways and City of Martinsburg regarding improvements to the pedestrian plaza and street corners at the intersection of King and Queen Streets (Town Square Project)
- (e) Discuss letter of request to petition to close a portion of Fleming Alley – Law Offices of Hoy Shingleton, L.C. on behalf of Martinsburg Union Rescue Mission, Inc.
- (f) Approve/Deny HOME Loan Agreement between the City of Martinsburg for the Eastern Panhandle HOME Consortium and S. Eugene Taylor and Mary Taylor in the amount of \$60,000 for the construction of one (1) single family dwelling to be sold to an income eligible homebuyer
- (g) Approve/Deny purchase of eleven (11) desktop computers for Eastern Panhandle Drug & Violent Crimes Task Force – State Contract – HP – \$11,011.11 - Funds to be reimbursed through the Task Force
- (h) Authorize Mayor to submit letter of endorsement to ABC Commission regarding Presidents Day Dance to be held on Saturday, February 14, 2009 at the Shenandoah Hotel, sponsored by Sunrise Rotary to benefit the Martinsburg Boys and Girls Club.
- (i) Discuss City of Martinsburg Water Department Backflow Prevention Program – Utilities Director
- (j) Approve/Deny First Amendment to PCS Site Agreement between City of Martinsburg and Shenandoah Personal Communications Company (SHENTEL)

16. **EXECUTIVE SESSION**

- (a) Discuss pending legal matters with Counsel (if necessary)
- (b) Discuss personnel matters (if necessary)
- (c) Discuss real estate matters involving competitive bids (if necessary)

17. **ADJOURNMENT**